European Commission

University of Udine

Erasmus + Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional[1] agreement 2019-2021[2]
between programme countries
[Minimum requirements][3]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[4] (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF UDINE *International Relations and Mobility Office* v. Palladio, 8 33100 UDINE ITALY	I UDINE01 PIC-Number 999899281	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone:+39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	https://www.uniud.it/en/uniud-international/incoming-exchange-students general course catalogue: https://www.uniud.it/en/education/offer courses held in english: https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses

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[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

[4] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

	I UDINE01	Academic contact: Silvia Contarini Silvia.contarini@uniud.it	
Université Grenoble Alpes UFR de Langues Étrangères Bâtiment STENDHAL 1361 Rue des résidences 38400 Saint-Martin-d'Hères France https://langues-etrangeres.univ-grenoble-alpes.fr/fr/menu-principal/international/	FGRENOBL5 1 PIC NUMBER	**Maud FAÏS-ROMAT** **Gestionnaire Administrative Relations Internationales** **+33 (0)4 76 82 41 08** **UFR de Langues Étrangères** Bureau F208 - STENDHAL Bât F Université Grenoble Alpes 1361 Rue des résidences 38400 Saint-Martin-d'Hères Academic contact Filippo Fonio filippo.fonio@univ-grenoble-alpes.fr	University partner web site https://langues-etrangeres.univ-grenoble-alpes.fr

B. Student Mobility numbers[5] per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1st cycle, or undergraduate]	Study cycle [2nd cycle or postgraduate]	Study cycle [phd or doctoral cycle]	Number of students	Duration of stay for each student [number of months]
I UDINE01	FGRENOBL51	Humanities (08),	1 ciclo: corso di laurea	2 ciclo: laurea magistrale	dottorato	2	4,5 or 9
FGRENOBL5 1	I UDINE01	Humanities (08),	Licence	Master	Doctorat	2	4,5 or 9

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[5] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*

http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
I UDINE01	FGRENOBL51	Humanities (08),	Humanities (08),	2 per year	Min 8 ore per settimana, in genere 1 settimana (max 2 settimane)
FGRENOBL51	I UDINE01	Humanities (08),	Humanities (08),	2 per year	Minimum 8 hours per week, maximum 2 weeks

D.   Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[6]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]

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[6] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

I UDINE01		Italian	English	B2 in Italian suggested	
FGRENOBL51	FILL IN	French	Other languages (Italian, Spanish, German, English according the different degrees)	B2 in French suggested	

-**At the University of Udine:** Courses held in English ARE offered within some <u>DEGREE</u> courses. A full list is consultable on our website: https://www.uniud.it/en/uniud-international?set_language=en

E. Additional requirements

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by Italian exchange students can be given or sent directly to them OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement and any changes made to the original Learning Agreement have to be given to the Italian student who will submit them to the approval of the academic coordinator.

Incoming Erasmus students/partner universities can check the information about extension of the study period and changes to the original Learning Agreement on the website of I UDINE01: **https://www.uniud.it/en/uniud-international/incoming-exchange-students**

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination)	30 September (nomination)
FGRENOBL51	30 avril de l'année -1	30 septembre de l'année en cours

- **I UDINE01** will send a detailed Erasmus nomination list <u>by e-mail</u>. I UDINE01 cannot guarantee any other nomination modality.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of any other nomination modality by partner Universities (such as online nominations etc...).

- I UDINE01 will send the letter of acceptance and information package within 8 weeks from reception of the nomination letter.

- Erasmus incoming students at **I UDINE01** have to collect the Transcript of Records before leaving Udine. Should they fail to do so, the Transcript of Records will be issued and sent directly to the students' personal address by I UDINE01 within 5 weeks.

Termination or modification of the agreement:
A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/../ will only take effect from 1st October of the following new academic year.

G. Information

1. Grading systems of the institutions

The link to our webpage is

[Erasmus code]	WEB PAGE
I UDINE01	https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects
FGRENOBL51	Voir pièce jointe

2.Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobility participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		https://www.uniud.it/en/uniud-international/incoming-exchange-students
FGRENOBL51	FILL IN	FILL IN

3. Insurance

At the University of Udine: Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period.

EU students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.
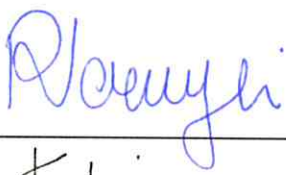
4. Housing

The receiving institution will guide incoming mobility participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		https://www.uniud.it/en/uniud-international/incoming-exchange-students
FGRENOBL51	FILL IN	https://international.univ-grenoble-alpes.fr/fr/etudiant/logement/

H.   SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[7]	stamp
I UDINE01	Vice Rector for Erasmus+Studio Mobility prof. Rossana Vermiglio	18/01/18		
FGRENOBL51	Filippo Fonio Responsible for the exchange students coordination UFR de Langues étrangères	22/01/2018		

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[7] Scanned signatures are accepted

UNIVERSITÉ
Grenoble
Alpes

Equivalences de notation ECTS
ECTS Grading scale

20-point grading scale	Local grades	ECTS grade	Qualitative assessment
20	Between 15/20 and 20/20	A	Excellent
19			
18			
17			
16			
15			
14	Between 14/20 and 14.99/20	B	Très bien - *Very good*
13	Between 12/20 and 13.99/20	C	Bien – *Good*
12			
11	Between 11/20 and 11.99/20	D	Satisfaisant – *Satisfactory*
10	Between 10/20 and 10.99/20	E	Passable - *Sufficient*
09	Between 06/20 and 09.99/20	FX	Insuffisant - *Fail and more work required*
08			
07			
06			
05	Between 00/20 and 05.99/20	F	Très insuffisant - *Fail*
04			
03			
02			
01			
00			
DEF	00/20	F	*No exam taken*